

**The information below was furnished by Lynette Oat of the HR Department. She requested that we publish on our web site.**

**Enroll for 2006 benefits Nov. 28 ^ Dec. 8 11/29/2005**

2006 Benefits Enrollment for retirees and survivors begins Nov. 28 and ends midnight (EST) Dec. 8. There will be no second enrollment period this year, so retirees and survivors are encouraged to consider and select their options carefully and in a timely manner. Enrollment packages including 2006 benefit options and instructions for online and telephone enrollment recently were sent to retiree and survivor homes. For more information on Benefits Enrollment, retirees and survivors can contact the Employee Service Center at 1-800-MY DELTA.

**Online enrollment assistance available at GO, Dec. 1-2 and Dec. 5-8 11/29/2005**

Retirees and survivors (with a Delta Passport login and password) who wish to complete their benefits enrollment online, but do not have access to a computer, may do so at the Delta General Offices. Computers with Benefits Enrollment access will be available Dec. 1-2 and Dec. 5-8, 8 a.m. to 5 p.m., A-2 Bldg, Room 409. Parking, including handicap access, will be available behind the A-2 building. Retiree volunteers will be on-site to provide assistance.

Delta Passport login and password are required to access the Benefits Enrollment tool on-site; telephone enrollment is recommended for those who do not have them.

Second, a few points for your information.

- I have emailed both Barry Braender and Bill Hutcheson to coordinate the volunteer support during the days the enrollment room will be open. Bill and I spoke briefly today and he has confirmed that the retiree volunteers will provide coverage for all the dates and times noted above. I have also provided Bill with four additional resources to contact who are willing to be trained to provide assistance as well.
- Chris has already trained 5 volunteers on Monday, and will be available again on Thursday, December 1st, at 8AM to train any others. At that point, I believe all trained volunteers can help additional retiree resources who become available get up-to-speed on the enrollment tool. However, Chris Collins and Delta Technology will also be available by phone for assistance, if necessary
- Corporate Security has been informed about the retirees accessing the area during the enrollment period. I have provided them with flyers to hand out to each retiree who signs in at either the front/back gates. The flyer

provides clear directions for parking and how to reach the room. All other buildings (with reception areas) within the main gate have received a copy of the flyer, in case someone enters the wrong building and needs directions.

- Corporate Security has also been asked to pay special attention to the retiree sign-in process. I have received confirmation that they will do all they can to assist and expedite retiree entrance through the security gates. However, they have asked for our patience as their resources have also been reduced. There are plenty of handicap spaces available, and regular parking.
- I met today with a few retiree volunteers and provided them with this same information. I have asked them to reach out to both Barry and Bill to coordinate coverage. These volunteers also received my business card should they have any problems, or questions over the next week or so.
- Affiliated and UnitedHealthcare have been provided this information as well so that should they receive calls they will be able to direct them to the onsite location.